

**FINANCE, INFORMATION TECHNOLOGY & BUSINESS DEVELOPMENT**  
**Chairman – Commissioner David Carrington**

**FINANCE**

*Mr. George Tablack*

1. Unusual Demand Report dated 12/18/14

**PURCHASING**

*Mr. Michael Matthews*

2. **Wise Environmental, Inc. (Amendment No. 2) – Contract #4520**  
The purpose of this request is to execute a long-term contract for countywide departments to provide “Portable Toilet Rental Services” on an as needed basis per department request. PACA members will also have access to this agreement. PACA members are fiscally and logistically responsible for their own purchases. Bid/RFP: 189-12

Contract Period:	11/13/14 - 11/12/15
Cost:	To be used on “As Needed Basis” Per Department
Amount Budgeted:	Based on Commission Approved Department Budgets
Remaining Budget:	Undeterminable
30 Day Cancellation:	Yes

3. Purchasing Agenda:
  - A. Week of 11/24/14 – 12/01/14
  - B. Week of 12/02/14 – 12/08/14
4. Purchasing Exception Report:
  - A. Week of 11/24/14 – 12/01/14
  - B. Week of 12/02/14 – 12/08/14
5. Encumbrance Report:
  - A. Week of 11/24/14 – 12/01/14
  - B. Week of 12/02/14 – 12/08/14

**REVENUE**

*Mr. Travis Hulsey*

*No items submitted.*

**BUDGET MANAGEMENT OFFICE**

*Ms. Tracie Hodge*

*The following staff requests have been received in the Budget Management Office. Our analyses of the budgets affected by these requests indicate that sufficient funds are available to make these advances.*

**MULTIPLE STAFF DEVELOPMENT**

**Environmental Services**

6.	Anthony Pitts	\$199.00
	Douglas Holley	\$199.00
	Johnny Weston	\$199.00
	Jimmy Coleman	\$199.00
	John Etheridge	\$199.00
	Ronald Robb – Vendor covered registration fee Alabama Training Code Workshop 2015 Gadsden, AL – January 21, 2015 Continuing Education	

**Revenue**

7.	Travis Hulsey, Daren Lanier, Kitha Carr, Tracie Swanson, Theresa Rouse, Sonya Stephens, Jennifer Woods, Darrick Williams Alabama Licensing Officials Conference Prattville, AL – January 14-15, 2015 Continuing Education	\$1,000.00
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**INDIVIDUAL STAFF DEVELOPMENT**

**Commissioner, District 4**

8.	Zach Brooks 2014 ACCA Legislative Conference Montgomery, AL – December 3, 2014	\$207.00
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**Information Technology**

9.	Keith Gullede Administering Cisco Contact Center Atlanta, GA – May 3-8, 2015	\$1,014.35
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**Revenue**

10.	Bruce Thompson Tax Audit Fort Lauderdale, FL – January 24 – February 1, 2015	\$2,318.00
	Bruce Thompson Tax Audit Dallas, TX – January 10-18, 2015	\$2,131.25

**Tax Collector Bessemer**

11.	Elizabeth Boles Tax Sales and Redemptions Class Madison, AL – January 14-16, 2015	\$723.41
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**Tax Collector Birmingham**

12. Eric Burks \$743.21  
Association of Tax Administrators Annual Conference  
Huntsville, AL – January 13-16, 2015

**FOR INFORMATION ONLY**

**Personnel Board**

13. Rozel Revell \$3,078.00  
VMWARE Vsphere Install  
Online Course – December 8-12, 2014
- Cynthia Holiness \$350.00  
Annual Governmental Accounting and Auditing Forum  
Birmingham, AL – December 3-4, 2014

**POSITION CHANGES AND/OR REVENUE CHANGES**

14. **Tax Collector** \$110,000.00  
Shift funds from vacant positions to cover the cost of 1 Accounting Assistant II and 7  
Administrative Clerks for 4 months.

**INFORMATION TECHNOLOGY**

*Mr. Roosevelt Butler*

15. **Teklinks, Inc. – Contract #6871**  
Professional service contract with Teklinks, Inc. for VoIP deployment services;  
installation and configuration of a Cisco Unified Communication System.
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|--|---------------------|
| Contract Term:                           | 12/16/14 – 12/16/15 |
| Original Budget:                         | \$874,817.00        |
| Current Remaining Budget:                | \$874,817.00        |
| Requested Amount:                        | \$78,500.00         |
| Remaining Budget after Requested Amount: | \$796,317.00        |
| 30 Day Cancellation:                     | Yes                 |
16. **Warren Averett, LLC – Contract # 6634**  
Professional service contract with Warren Averett, LLC to serve and assist as a liaison  
with (Phase1) Financial System Implementation Project to provide feedback on any  
financial project issues and attend high level executive committee meetings. Also to  
assist with the (Phase 2) Information Technology/Jefferson County internal operational  
assessment.
- |                  |                     |
|------------------|---------------------|
| Contract Term:   | 12/01/14 – 11/30/15 |
| Original Budget: | \$6,006,190.05      |

Current Remaining Budget:	\$2,618,047.00
Requested Amount:	\$308,000.00
Remaining Budget after Requested Amount:	\$2,310,047.00
30 Day Cancellation:	Yes

**BUSINESS DEVELOPMENT**

*No items submitted.*

**BOARD OF EQUALIZATION**

*Ms. Jane Mardis*

*No items submitted.*

**JEFFERSON COUNTY PENSION BOARD**

*Ms. Cathy Crumley*

*No items submitted.*

**TREASURER**

*Hon. Mike Miles/Hon. Sherry McClain*

*No items submitted.*

**DISTRICT 5 REPORT/OTHER BUSINESS**

*Commissioner Carrington*

17. Resolution to set the salaries for the staff of the District 5 commission office.
18. Resolution to thank Tuscaloosa County for its assistance relating to the modernization of Jefferson County's motor vehicle registration and renewal system.